

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: August 5, 2021

Contract/Agreement Vendor: Sonic
Name of Vendor

Courtney Milliken 918-355-4210
Contact Person Phone Number

2361 E Kenosha St
Address

Broken Arrow OK 74012
City State Zip

CMilliken@inspirebrands.com
Email address

Various Dates for the 2021-22 SY
Date of services

Approved Fund Raiser

Person Submitting Contract/Agreement for Review: Riki Vickers
Name

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Teresa Bowker

Does this Contract/Agreement utilize technology? YES/NO
 If yes, Technology Admin: NO

Leadership Team Member: Harb Daps

Funding Source: N/A
Description OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



MEMORANDUM

To: Dr. Janet Dunlop
Broken Arrow Board Review Committee
Broken Arrow Board Members

From: Teresa Bowker

Date: August 5, 2021

Re: Sonic Night

SUBJECT

Discussion, motion and vote on to approve or disapprove a NEW contract between CWECC and Broken Arrow Public Schools for Sonic Night

ENCLOSURES/ATTACHMENTS

Contract agreement

SUMMARY

Friends, Family, Parents, Students, and Staff will be invited to eat at Sonic and 10% of those sales will be given to CWECC to fund staff activities. There will be no cost to CWECC and BAPS for this fundraiser.

FUNDING

938 CWECC Staff Activity Account

RECOMMENDATION

Approve



SONIC NIGHTS

Sonic Drive In Letter Of Agreement

Your local drive in offers Sonic Nights to help raise funds for your organization. We agree to pay 10% of all sales made on the specified date(s) from 5-8 PM. After a Sonic Night is completed, Sonic will then send your organization a final report along with a check within 2-4 weeks. Lastly, we want your event to run as smooth as possible, so here are some guidelines to keep in mind:

- Your Sonic Sales Coordinator will provide you with a digital flyer that we encourage to be sent to parents a week prior to your Sonic Night.
- We can provide yard signs for your organization to place on your property and Sonic will also promote the event using the yard signs.
- If your organization has social media, we encourage posting about the event as much as possible.

Sonic Night Location: Sonic Drive In
2361 E Kenosha St

| | | | |
|--------|----------------|---------------|---------------|
| Dates: | <u>Sept 14</u> | <u>Dec 14</u> | <u>Mar 15</u> |
| | <u>Oct 5</u> | <u>Jan 18</u> | <u>Apr 26</u> |
| | <u>Nov 16</u> | <u>Feb 22</u> | <u>May 17</u> |

Organization Name: Creekwood ECC

Organization Address: 1351 E Albany
Broken Arrow, OK 74012

By signing this agreement, I/We agree to the terms above.

Signature of Authorized Party

Date: _____

Courtney Milliken

Signature of Sonic Sales Coordinator

Date: 7/22/2021